

*The Royal Air Force  
Air and Space Power Review*

# Notes for Authors

## OVERVIEW

The *Air and Space Power Review* (ASPR) is the flagship academic publication of the Royal Air Force (RAF) and has been in publication since 1998. Today it is published under the auspices of the RAF's Centre for Air and Space Power Studies (RAF CASPS) and enduring editorship of the Director of Defence Studies (RAF). ASPR is the principal journal through which the RAF demonstrates aspects of its thought-leadership on air, space and cyber matters and the strategic context in which these capabilities are employed. Consequently, ASPR directly contributes to the development of the RAF's Conceptual Component of Fighting Power and its Defence Engagement activities.

## GENERAL

Authors submitting articles for consideration are requested to ensure that their work follows the guidance given here to avoid undue delay in the consideration and acceptance of their work.

The ASPR Editorial Board considers all manuscripts on the strict condition that:

- The manuscript is original work and does not duplicate previously published work.
- The manuscript contains nothing that is abusive, defamatory, libellous, obscene, fraudulent, or illegal.
- Submissions should be in English (UK).

**Submissions.** Submissions to ASPR normally take one of three forms:

- **Article.** An article is typically 5-7,000 words in length excluding endnotes. The maximum word count is 10,000 words.
- **Viewpoint.** A viewpoint is typically of 2-4,000 words in length excluding endnotes. The maximum word count is 5,000 words.
- **Book Review.** Book reviews are typically of 700-900 words in length. The maximum permissible word count is 1,000 words.

Ultimately, differentiation between an article and viewpoint is a subjective judgement made by the Editorial Board. Deadlines for submissions for each edition of ASPR will be promulgated on the RAF CASPS website at <https://www.raf.mod.uk/what-we-do/centre-for-air-and-space-power-studies/publications/>.

**Biography and Abstract.** Each author is also required to submit a short biography (up to a maximum of 60 words) and an abstract of their submission (up to a maximum of 130 words).

**Format.** Submissions are to be sent electronically in MS Word (or compatible) format to the Editor via the [CAS-ASDefenceStudies@mod.gov.uk](mailto:CAS-ASDefenceStudies@mod.gov.uk) group mailbox. Submissions in pdf format will be rejected as this format is not compatible with the online peer review process. The manuscript should be presented with double line spacing in Arial font size 11 for convenient review. All submissions should be original and unpublished; however, the Editor will consider a potential re-publication on a case-by-case basis. Photographs and illustrations may be embedded into the MS

Word document or sent as separate attachments. Digital pictures should be saved in the TIFF or JPEG format at a resolution of 300 dpi. It is the responsibility of the author to source any figures (photographs, diagrams or charts) they wish to be included in their article and ensure that they have the agreement of the copyright holders for those figures to be reproduced. Final design format for presentation on the printed page is at the discretion of the Editor, who has full editorial control over ASPR. No changes made during this process will alter the author's original meaning without the approval of the author.

**Referencing and Citation.** The house style is derived from the Chicago Manual of Style, 17<sup>th</sup> Edition, which can be found in full at the following link: <http://www.chicagomanualofstyle.org/home.html>. For ease of reference the Chicago Style Citation Guide, including examples, can be found at the following link: [http://www.chicagomanualofstyle.org/tools\\_citationguide.html](http://www.chicagomanualofstyle.org/tools_citationguide.html). Authors are requested to use endnotes rather than footnotes, with note numbers being in Arabic rather than Roman numeral form. The author-date format should not be used.

**Bibliography.** The ASPR publication protocol is not to include a Bibliography, as it is expected that reference documents are contained within endnotes.

**Peer Review.** All submissions will be subject to a blind peer review process by the ASPR Editorial Board members; it is 'blind' because the author's identity is not circulated to the reviewers, in order to remove any subconscious bias in their assessment of the submission. At the end of this process, a final decision on whether or not to publish the submission will be made by the Editorial Board and any relevant feedback will be provided to the author.

**Original Work.** Authors should note that the appropriate software will be used to subject manuscripts to an originality check. By submitting a manuscript, authors agree to any necessary originality checks the manuscript may have to undergo during the peer review and production processes. Authors are also required to sign a disclaimer of original work before the submission can be published by us.

**Renumeration.** In line with most academic journals, authors are offered renumeration if their submission is published in ASPR. Additional constraints may apply for payments to Service personnel, for which details are available from the Editor. The current renumeration levels are:

- Article – £250.00.
- Viewpoint – £150.00.
- Book review – £100.00.